

THORNTON PRIMARY SCHOOL

GOVERNING BODY

CHARGES AND REMISSIONS POLICY

Thornton Primary School is committed to providing high quality education based on equality of opportunity, access and outcomes. In practice, this means that all children have an entitlement to benefit from all educational activities and to participate fully in the school's curriculum, to contribute to all aspects of school life, and to be valued partners in the education process.

The Governing Body aims to make school activities accessible to all pupils regardless of family income; to encourage and promote external activities which give added value and greater depth to the curriculum; to provide a process which allows activities to take place at a minimum cost to parents to pupils and to the school; and to respond to the wide variations in family income, while not adding additional, unexpected burdens to the school budget.

The Governing Body adopts, in principle, the model policy for Charges and Remissions recommended by Birmingham City Council. It also fully supports the school's programme of educational activities.

The Governing Body fully accepts and has adopted the guidance notes on the operation of educational visits, as far as possible, allocating funds from the budget share which are available within any given year.

The Governing Body has added the following specific clauses to its Charges and Remissions Policy for the 2017-18 academic year:

- The Governing Body will fund all educational activities whether they be onsite, off site or the provision of external speakers, theatre companies and other specialists. A contribution of up to £10.00 may be asked for from parents/carers but the fact that parents cannot afford to pay will not stop a child from benefitting from the trip or activity.
- The Governors will not make a charge to families of children eligible for Pupil Premium.
- The Governing Body will ensure that for all school visits/activities involving the use of transport that Birmingham City Council safety procedures are strictly followed in the use of hired vehicles.
- The Governing Body will ensure that for all school visits written risk assessments are in place and distributed to all accompanying adults prior to the visits taking place (See Educational Visits Policy).

The Governing Body delegates to the Head teacher the organisation of all approved visits and activities. Mrs Tracey Scott is the Educational Visits Co-ordinator for the school and all trips are organised through her.

LEA GUIDELINES FOR EDUCATIONAL VISITS

The School has adopted the revised LEA Guidelines for Educational Visits. Mrs Tracey Scott is the Educational Visits co-ordinator and she should be consulted prior to booking any educational visit or experience.

A copy of the most recent guidance for Educational Visits and Learning outside the Classroom is attached.